

Take your career to new heights with these promising and fulfilling opportunities at Elsenburg!

Accounting Clerk: Bookkeeping

Programme: Administration
Subprogramme: Financial Management

Reference number: AGR/08/05/A
Salary: R58 290 per annum.

The formal qualification requirement for this position is a Grade 12 Certificate with Mathematics or Accounting as a passed subject or a Grade 10 Certificate with Mathematics or Accounting as a passed subject plus appropriate experience.

The following will serve as recommendations: • computer literacy in MS Excel, MS Word as well as experience in any Accounting System • proficiency with figures • financial background • good verbal and written communication skills in at least two of the official languages in the Western-Cape Province (Afrikaans, English and Xhosa) • valid code B driver's licence.

Duties entail the following: • administer and recovery of student debts • administer and recover monies owed to the Department as well as other accounts • handle the updating of registers and refunding of credit balances • clear reports (ledgers) on a monthly basis • liaise with clients (debtors) • handle enquiries • post invoices and letters to debtors.

Enquiries may be directed to Ms FH Fryer at (021) 808-5393.

Industrial Technician: Civil/Agriculture

Programme: Sustainable Resource Management
Subprogramme: Agricultural Engineering Services

Reference number: AGR/08/17
Salary: R106 335 per annum.

The formal qualification for this position: • National Diploma in Civil/Agricultural Engineering • code B driver's license • liable for registration as Engineering Technician according to Article 14(1) of 14(2) of the Law of Engineering Profession of South Africa, 1990.

The following will serve as recommendations: • knowledge about technical engineering aspects • proved computer literacy (MS Office programs and a CAD program, like Caddie) • proved ability to work in multi discipline teams • proved ability to work alone • good written and reading communication skills in at least two of the official languages in the Western Cape.

Duties entail the following: • plan and design infrastructures in Agriculture • transfer of technology concerning sustainable farming • render technical support in implementation of projects • perform administrative functions.

Enquiries may be directed to Mr TG Breytenbach at (021) 808-5358.

Industrial Technician: Mechanical/Agriculture

Programme: Sustainable Resource Management
Subprogramme: Agricultural Engineering Services

Reference number: AGR/08/18/A
Salary: R106 335 per annum.

The formal qualification for this position: • National Diploma in Mechanical/Agricultural Engineering • valid Code B driver's licence • liable for registration as Engineering Technician according to Article 14(1) of 14(2) of the Law of Engineering Profession of South Africa, 1990.

The following will serve as recommendations: • knowledge about technical engineering aspects • proved computer literacy (MS Office programs and a CAD program, like Caddie) • proved ability to work in multi discipline teams • proved ability to work alone • good written and reading communication skills in at least two of the official languages in the Western Cape.

Duties entail the following: • plan and design farming machinery • transfer of technology concerning conservation farming • render technical support in implementation of projects • perform administrative and related functions.

Enquiries may be directed to Mr TG Breytenbach at (021) 808-5358.

Lecturer: Vegetable Production

Programme: Structured Agricultural Training
Subprogramme: Higher Education and Training

Reference number: AGR/08/22/A
Salary: R132 054 per annum.

The formal qualification requirement for appointment in this post is a recognised appropriate 4 year B-degree with Vegetable Production as a major.

The following will serve as recommendations: • ability to do presentations in both English and Afrikaans • qualification in didactic • computer literacy.

Duties entail the following: • assume responsibility for the curriculum, presentation and evaluation of applicable theoretical and practical instructional offerings (Vegetable Production) in the Further Education and Training, as well as Higher Education Instructional programmes according to quality assurance standards set by legislation • co-ordination of special instructional programmes at Elsenburg and elsewhere • acquisition, maintenance and utilization of facilities of practicals and extension liaison • liaison with the industry and rendering ad hoc advice on request.

Enquiries may be directed to Ms C Levendal at (021) 808-7709.

Closing date: 11 April 2008.

Lecturer: Agronomy

Programme: Structured Agricultural Training
Subprogramme: Higher Education and Training

Reference number: AGR/08/23/A
Salary: R132 054 per annum.

The formal qualification requirement for appointment in this post is a recognised appropriate 4 year B-degree with Agronomy as a major.

The following will serve as recommendations: • ability to do presentations in both English and Afrikaans • qualification in didactic • computer literacy

Duties entail the following: • assume responsibility for the curriculum, presentation and evaluation of applicable theoretical and practical instructional offerings (Agronomy) in the Further Education and Training, as well as Higher Education Instructional programmes according to quality assurance standards set by legislation • co-ordination of special instructional programmes at Elsenburg and elsewhere • acquisition, maintenance and utilisation of facilities of practicals and extension liaison • liaison with the industry and rendering ad hoc advice on request.

Enquiries may be directed to Ms C Levendal at (021) 808-7709.

Closing date: 11 April 2008.

Lecturer: Viticulture

Programme: Structured Agricultural Training
Subprogramme: Higher Education and Training

Reference number: AGR/08/24/A
Salary: R132 054 per annum.

The formal qualification requirement for appointment in this post is a recognised appropriate 4 year B-degree with Viticulture as a major.

The following will serve as recommendations: • ability to do presentations in both English and Afrikaans • qualification in didactic • computer literacy.

Duties entail the following: • assume responsibility for the curriculum, presentation and evaluation of applicable theoretical and practical instructional offerings in the Higher Education, as well the Further Education and Training Instructional programmes according to quality assurance standards set by legislation • co-ordination of special instructional programmes at Elsenburg and elsewhere • acquisition, maintenance and utilisation of appropriate practical facilities • liaison with the industry and rendering ad hoc advice on request.

Enquiries may be directed to Ms C Levendal by (021) 808-7709.

Closing date: 11 April 2008.

Lecturer: Oenology

Programme: Structured Agricultural Training
Subprogramme: Higher Education and Training

Reference number: AGR/08/25/A
Salary: R132 054 per annum.

The formal qualification requirement for appointment in this post is a recognised appropriate 4 year B-degree with Microbiology, Biochemistry and/or Oenology as a major.

The following will serve as recommendations: • knowledge on wine preparation and analysis • ability to do presentations in both English and Afrikaans • qualification in didactic • computer literacy.

Duties entail the following: • assume responsibility for the curriculum, presentation and evaluation of applicable theoretical and practical instructional offerings in the Higher Education, as well the Further Education and Training Instructional programmes according to quality assurance standards set by legislation • co-ordination of special instructional programmes at Elsenburg and elsewhere • acquisition, maintenance and utilisation of appropriate practical facilities • liaison with the industry and rendering ad hoc advice on request.

Enquiries may be directed to Ms C Levendal at (021) 808-7709.

Closing date: 11 April 2008.

Lecturer: Pomology

Programme: Structured Agricultural Training
Subprogramme: Higher Education and Training

Reference number: AGR/08/26/A
Salary: R132 054 per annum.

The formal qualification requirement for appointment in this post is a recognised appropriate 4-year B-degree with Horticultural Science (specifically Deciduous Fruit and/or Citrus) as major.

The following will serve as recommendations: • extensive appropriate experience in the deciduous fruit and/or citrus industry • good written and oral communication skills for presentations in both Afrikaans and English • computer literacy • qualifications in Didactic.

Duties entail the following: • responsible for compiling curriculums for Pomology on higher education levels in accordance with quality standards determined by law • responsible for presentation and evaluation of both theoretical and practical instructional programmes • involved with and co-responsible for planning, the development and maintenance of the Elsenburg training orchard • liaison with the industry and ad hoc rendering of advice or request.

Enquiries may be directed to Ms C Levendal at (021) 808-7709.

Closing date: 11 April 2008.

Lecturer: Agricultural Management and Economy

Programme: Structured Agricultural Training
Subprogramme: Higher Education and Training

Reference number: AGR/08/30/A
Salary: R132 054 per annum.

The formal qualification requirement for appointment in this post is a recognised appropriate 4-year B-degree with Agricultural Management and /or Economy as a major.

The following will serve as recommendations: • appropriate experience in Higher Education and Training • ability to do presentations in both English and Afrikaans • qualification in didactic • computer literacy.

Duties entail the following: • assume responsibility for the curriculum, presentation and evaluation of applicable theoretical and practical instructional offerings in Further Education and Training, as well as Higher Education Instructional programmes according to quality assurance standards set by legislation • co-ordination of special instructional programmes at Elsenburg and elsewhere • acquisition, maintenance and utilisation of facilities for practices and extension liaison • liaison with the industry and rendering ad hoc advice on request.

Enquiries may be directed to Ms C Levendal at (021) 808-7709.

Closing date: 11 April 2008.

The Department of Agriculture: Western Cape is an equal opportunity employer and preference will be afforded to candidates in terms of our Employment Equity Plan.

Note: In addition to the salaries mentioned, these positions offer competitive benefits which include an annual service bonus, conditional housing allowance, pension and medical subsidies.

Note: Disabled people are encouraged to apply and an indication in this regard will be appreciated. ♿

Applications must be submitted on a Z83 form, obtainable from any Public Service Department, as well as on our website: www.elsenburg.com and should be accompanied by a comprehensive Curriculum Vitae (CV's will not be returned), certified copies of identity document, qualifications and the names of three referees. It will be expected of candidates to be available for selection interviews on a date and time as determined by the Department.

Applications must be forwarded to: The Director: Corporate Services, Department of Agriculture: Western Cape, Private Bag X1, Elsenburg 7607 (For attention: Mr JH Jordaan).

If you have not been contacted within three months of the closing date, please regard your application as unsuccessful. Correspondence will only be made with short-listed candidates.

Closing date: 18 April 2008, unless otherwise stated.



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